



Caribbean University of Nursing

TRANSFER AND UPGRADE POLICY

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1 – Purpose

CUN's Transfer and Upgrade Policy describes the transfer and upgrade process for the following situations.

1. Transfers from another (nursing) school or program, to CUN's BSN Program.
2. Upgrades of a nursing degree or education already completed, at another institution, to a BSN degree, at CUN.

2 – Scope

This policy applies to the procedures, that have to be followed, so students can be enrolled in the appropriate CUN BSN courses and the prerequisites and requirements that need to be met.

3 – Policy

The following transfer and upgrade options are available to anyone, having completed one or more General Education courses, Nursing Prerequisite courses and one or more Core Nursing courses, similar to courses offered as part of CUN's BSN Program, at an accredited institution, other than CUN.

3.1 – Required documents for all transfer and upgrade requests

The following documents must always be submitted.

1. Completed Application Form.
2. Certificate of Good Conduct.
3. Birth Certificate.
4. Certificate of Residency.
5. Copy of a valid passport.
6. Health Certificate, not older than one month.
7. Copies of proof of any relevant (completed) courses.
8. Transcript of grades and credits earned.
9. An overview of the concerning course-content.
10. Formalized overview of the credits/credit-hours, assigned to any (completed) courses (number of clock-hours/course-work assigned to lectures, lab-work, practicals/clinicals, self-study and assignments and the correspondingly assigned credits).

3.2 – Transferring/upgrading from another (nursing) school or program, to CUN

3.2.1 – General Education and Nursing Prerequisites

Credits earned for courses that are similar to General Education and/or Nursing Prerequisites, as part of CUN's BSN Program, can be transferred, under the following conditions.

1. Followed courses were completed and passed, with a score percentile of 70 or higher.
2. Credits earned are the equivalent of at least the following.
 - 2.1 03 US credits or 06 ECTS credits, for courses similar to CUN's General Education courses.
 - 2.2 06 US credits or 12 ECTS credits for courses similar to CUN's Anatomy & Physiology courses.
 - 2.3 09 US credits or 18 ECTS credits for courses similar to CUN's Pathophysiology courses.

Exemption for (re)taking these courses, at CUN, will then be granted.

In case (one or all of) these conditions are not (fully) met, these courses will have to be completed/retaken/upgraded and passed, at CUN, in accordance with CUN's grading system and conditions.

In case certain courses, similar to mandatory CUN's General Education and/or Nursing Prerequisite courses, were not completed and passed at all, these missing courses need to be completed and passed, at CUN, in accordance with CUN's grading system and conditions.



Courses that are considered General Education and Nursing Prerequisites, as part of CUN's BSN Program, are the following.

1. Study Skills for Nurses (including Introduction to Concept Mapping and Basic Math) – 03 US credits / 06 ECTS credits.
2. Communication Skills (including proficiency in English and writing skills for nurses) – 03 US credits / 06 ECTS credits.
3. Psychology (including Social Psychology) – 03 US credits / 06 ECTS credits.
4. Sociology (including the Sociology of Health) – 03 US credits / 06 ECTS credits.
5. Microbiology – 03 US credits / 06 ECTS credits.
6. Chemistry (including an introduction to Medical Chemistry) – 03 US credits / 06 ECTS credits.
7. Anatomy and Physiology – 06 US credits / 12 ECTS credits (02 units of 03 credits).
8. Pathophysiology – 09 US credits / 18 ECTS credits (03 units of 03 US credits).
9. Introduction to Nursing – 03 US credits / 06 ECTS credits.
10. Academic Writing – 03 US credits / 06 ECTS credits.

3.2.2 – Core Nursing Courses – lectures, lab-work and simulations

All core nursing courses, that are part of CUN's BSN Program, have to be completed and passed, in accordance with CUN's grading system and conditions, to become eligible for obtaining a CUN BSN degree.

Courses that are considered core nursing courses, as part of CUN's BSN Program, are the following.

1. Academic Writing (03 US credits / 06 ECTS credits)
2. Nutrition (06 US credits / 12 ECTS credits)
3. Advanced Communication Skills for Nurses (03 US credits / 06 ECTS credits)
4. Nursing Care Plans (06 US credits / 12 ECTS credits)
5. Health Promotion (03 US credits / 06 ECTS credits)
6. Pharmacology (03 US credits / 06 ECTS credits)
7. Complementary, Alternative and Integrative Medicine (03 US credits / 06 ECTS credits)
8. Nursing Research and Statistics (03 US credits / 06 ECTS credits)
9. Medical Surgical Nursing (03 US credits / 06 ECTS credits)
10. Nursing Informatics (03 US credits / 06 ECTS credits)
11. Epidemiology (03 US credits / 06 ECTS credits)
12. Maternal, Newborn and Pediatric Nursing (03 US credits / 06 ECTS credits)
13. Psychiatry & Mental Health Nursing (03 US credits / 06 ECTS credits)
14. Nursing for the Chronically ill (03 US credits / 06 ECTS credits)
15. Geriatrics & Gerontological Nursing (03 US credits / 06 ECTS credits)
16. Medical Emergencies (03 US credits / 06 ECTS credits)
17. Global Health & Disaster Nursing (03 US credits / 06 ECTS credits)
18. Transcultural Nursing (03 US credits / 06 ECTS credits)
19. Health Organizations & Leadership (03 US credits / 06 ECTS credits)
20. Nursing Dissertation (15 US credits / 30 ECTS credits).

Exemptions will be granted for core nursing courses, in case similar courses are completed and passed, at another institution, at BSN level or EU Level 6. The following conditions must be met.

1. Courses must have been completed and passed, with a score percentile of at least 70.
2. Credits earned must be the equivalent of the credits to be earned for similar CUN BSN courses.

In case (one or all of) these conditions are not (fully) met, these courses will have to be completed/retaken/upgraded and passed, at CUN, in accordance with CUN's grading system and conditions.



3.2.3 – Core Nursing Courses – Clinical Skills

CUN offers three Clinical Skills courses, for a total of 09 US credits / 18 ECTS credits. All Clinical Skills courses must be completed and passed, unless exemption can be granted for completing and passing similar courses at another institution, at BSN level / EU Level 6 and the corresponding credits are the equivalent of the credits to be earned for CUN's Clinical Skills courses. (Working) nurses (LPN / EU Level 5 and similar) are exempt from taking Basic Clinical Skills course components. A CUN Admission Consultant will determine the Advanced Clinical Skills course components, (working) nurses will have to take, if applicable.

3.2.4 – Nursing Internships

Nursing Internships must be followed, with a duration of at least one semester (15 US credits / 30 ECTS credits), unless exemption can be granted for already completed Nursing Internships. The number of credits that can be transferred depend on the extent and the duration of these completed internships.

(Working) nurses (LPN / EU Level 5 and similar) may need to complete and pass certain specialized internships, for courses that have not been part of their previous training, but that are part of CUN's BSN Program. Additional Internships abroad are an option. (Working) nurses are exempt from regular LPN / EU Level 5 or similar internships or rotations.

3.2.5 – Study Skills for Nursing

Following CUN's BSN Study Skills classes is optional.

3.2.6 – Entrance Exam

An entrance exam, during which all relevant topics, including proficiency in English, are tested, must be completed and passed. Score percentile to pass: 70 or higher.

3.3 – Partial transfers and upgrades

Following only part of CUN's BSN Program (General Education, Nursing Prerequisite courses or core nursing courses), is only possible if the combined amount of credits to be earned is at least 09 US credits or 18 ECTS credits. Courses need to be completed within one academic year.

Eligibility for BSN graduation, at CUN, is only possible after completing and passing all courses that are part of CUN's BSN Program or (previously) completed and passed similar courses, at other institutions.



Revision History

Revision Number	Date of Change	Summary of Change
1	January 1, 2023	